

## HEALTH AND SAFETY POLICY STATEMENT

Optima Contracting Ltd specialise in the manufacture, supply and installation of internal glazed partitioning systems and is committed to ensuring the health, safety and welfare of its employees as far as is reasonably practicable to prevent both injury and ill health to any person. We fully accept our responsibilities towards other people who may be affected by our activities, and will take all necessary steps to ensure that our statutory duties are met at all times.

It is the duty of all management to ensure that operations are designed to take account of health and safety and are adequately supervised at all times.

We will implement measures across our business to eliminate hazards and reduce risks as well as set clear objectives, approved by the board, to establish the performance of our processes and to provide a basis for their continuous improvement.

We will ensure all staff employed in our operations receive the up-most level of information, instruction and training to affirm they are competent to manage health and safety within their work activities. Additionally, we will ensure our employees can provide the highest level of information, instruction, training and supervision to persons working under their control.

We will ensure facilities and arrangements will be available and maintained to the highest possible standard so that employees and sub-contractors are able to work in a safe environment. We will provide the tools to enable all workers to raise issues with health and safety including the opportunity for consultation through regular forums and site directors' tours.

Every employee and sub-contractor must cooperate with us to ensure all statutory duties are complied with. The successful implementation of this policy requires total commitment from all levels of the organisation. Each individual has a legal obligation to take reasonable care of their own health and safety, and for the safety of other persons who may be affected by their acts or omissions. At no time will Health and Safety be compromised for any other objective. Full details of the organisation and arrangements for health and safety are set out in the Company's Health and Safety Management System.

This policy and the Health and Safety Management System will be reviewed and, if necessary, revised in the light of legislative, "best practice" and/or organisational changes, this will be communicated to all workers.

Signed



Sean Dann

Date: April 2019